Program Manager

About Us

Vivo Surgical is Southeast Asia's pioneering surgical technology disruptor, engaged in developing innovative medical device solutions for better surgeries. An ISO 13485 certified company with international accreditations such as the US FDA and EU CE Mark, our products target the medical needs of the world through innovative applications of science & technology.

Our technologies redefine healthcare accessibility, allowing for widespread adoption of such modalities to improve patient outcomes. These encompass such fields as *in vivo* surgical LED lighting, portable endoscopy and minimally-invasive robotic surgery, which are strategically co-developed with leading healthcare institutions and KOL collaborators in territories such as the USA, UK, France, Germany, Brazil, Vietnam and Singapore.

Join us as we build towards our vision of being the Asia Pacific's leading medical device developer and manufacturer in surgical technology and robotics.

About The Role

We value the importance of having a robust Product Development team that would serve as a key pillar for sustained commercial success. To that end, we are looking for a **Program Manager** to join us on this journey. You will be responsible for our pipeline's key products from the design and development phase all the way to manufacturing. You will also support our Innovation team which looks after co-innovation work with leading hospitals around the globe. Your role will involve working with the different departments within Vivo Surgical as well as liaising in close tandem with our external partners such as contract manufacturers, product design houses, health systems, etc.

Your responsibilities shall include the following:

- Providing technical and analytical inputs during the product development phase (ideation, conceptualization, design and testing)
- Managing projects within given constraints (scope, cost, risks, schedule) and providing updates to management
- Liaising with clinical KOLs to gather inputs and feedback on product concepts and designs
- Planning and preparing for product verification tests
- Liaising with CROs and hospitals to plan and carry out clinical validation studies and trials
- Working with the Regulatory Affairs team to develop the necessary documentation for obtaining regulatory approvals from US FDA, EU MDR, HSA and other health agencies
- Engaging with contract manufacturers to achieve a seamless design transfer operation, followed by pilot and mass production of our devices and accessories

Your Qualifications & Experience

- Minimum Bachelor's degree in Engineering or Science
- At least 3 years' experience of project management in the medical device industry or New Product Introduction (NPI)
- Possess a strategic mindset to organize and prioritize tasks for effective and timely delivery of project goals to meet the company's business objectives
- Knowledge of project management techniques, tools and software will be a plus
- Knowledge of medical device regulatory documentation requirements will be an advantage

Contact

Please send your CV and cover letter to: hr@vivo-surgical.com.

We look forward to receiving your application.

Vivo Surgical Private Limited
67 Ayer Rajah Crescent #01-01/02, Singapore 139950
T: (+65) 6677 0395 | E: hr@vivo-surgical.com | W: vivo-surgical.com